



Trunch Parish Council

Chairman: Cllr John Jones

MINUTES OF THE ORDINARY MEETING OF TRUNCH PARISH COUNCIL

HELD ON WEDNESDAY 6th SEPTEMBER 2023 AT THE METHODIST CHURCH

In attendance:

Cllr. J Jones (Chairman)

Cllr. G Houlton

Cllr, D Houlton

Cllr. J Fielding

Cllr. P Pearson

Cllr B Wilson

Cllr D Burns

Cllr R Miles

Cllr P Neatherway NNDC

Jane Wisson Clerk

2 members of the public

1. **Apologies for absence** – Cllr E Maxfield NCC
2. **Declarations of interest and requests for dispensations** – Cllr J Jones & Cllr. R Miles – Village Hall Committee, Cllr. G Houlton and Cllr D Houlton – Planning application for Mayfield.
3. **MINUTES OF THE MEETINGS HELD ON 7TH JULY 2023 and MATTERS ARISING.** – No issues – proposed by Cllr. G Houlton seconded Cllr J Fielding – **ALL AGREED**
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councillors report - nothing sent through for September.
 - 4.2 District Councillors report - Reported that although August is a quieter month due to summer holidays there has been some action regarding the incident in Swafield – there is a meeting arranged by Duncan Baker MP to discuss – Councillors have been invited to attend. Ongoing call for support on the Youth Council and to encourage residents with children from 12 – 18 to join – contact can be made through the Clerk.
5. **PUBLIC PARTICIPATION** – no questions raised.
6. **FINANCE MATTERS**
 - 6.1 To agree the cheques for payment. – cheque total £6019.12
 - 6.2 To agree any late Invoice payment requests - none.

6.3 Monthly figures for July 2023- none to provide at next meeting.

7. HIGHWAYS

7.1 Highways Inspection - North Walsham Road had a patch added to cover potholes.

7.2 To receive any other Highways matters and agree action -Mundesley Road – White Hall Farm – potholes. Clerk to raise with NCC Highways about moving the 30mph signs further down the road to encompass the new properties that have been built.

Concerns were raised about visibility on exiting the road from a tree on Ivel Close – Clerk to raise.

Meeting to be arranged regarding the speed limit Knapton/Trunch/Swafield – meeting to be held in next few weeks by Duncan Baker to discuss and suggestions that Councillors attend.

8 PLAYING FIELD

8.1 Cost to replace the broken handrail and agree actions - Clerk to obtain price for replacing whole bridge and additional pole and to discuss with local contractor and obtain quote. Agreed to allow Clerk/Chairman to authorise works to £1500.00 proposed Cllr. R Miles, seconded Cllr D Houlton – **ALL AGREED**.

Clerk requested arranging for ROSPA for provided a playground inspection – Cllr. P Pearson proposed, seconded Cllr. G Houlton – **ALL AGREED**

8.2 To arrange for Tree works – Clerk discussed the concerns, and this will be actioned with our tree person – proposed Cllr. B Wilson, seconded Cllr R Miles – **ALL AGREED**.

8.3 To receive other playing field matters and agree actions – Clerk to chase Mole contractor and obtain feedback.

9 PLANNING

9.1 To receive update on Planning Applications and agree actions:

To ratify the decision on the following application due to time constraints – PF/23/1531 Mayfield, Trunch Road – PC objected to the application – the parish council objection had been submitted due to time constraints after an agreement at the July meeting – to confirm the Parish Council objected to the application – Cllr. P Pearson proposed, seconded Cllr. D Burns – **ALL AGREED. To note the Cllr. D & G Houlton did not participate in the vote on this application**

9.2 To receive any other Planning matters and agree actions- none.

10 FOOTPATHS

10.1 Southrepps Path – Clerk still chasing the outcome and will leave on the agenda for notification purposes.

10.2 To receive footpath matters and agree action – no concerns.

11 TASK AND FINISH GROUP

11.1 Allotments – Clerk to arrange a zoom meeting – Cllr. R Miles, Cllr D Houlton and Cllr. G Houlton to attend.

12 PARISH MATTERS

12.1 Proposal to adopt the Trunch 2023 Vision statement and associated priorities – this was provided to all councillors with a recommendation to adopt – Cllr B Wilson proposed, seconded Cllr J Fielding – **ALL AGREED**

12.2 To produce and then to adopt a PC communications framework (Style, Brand and Tone focused) – Cllr D Burns to produce a guide for consideration at a future meeting.

12.3 Proposal to explore a secure email for Trunch PC with new emails for councillors – Clerk to obtain a quote from our IT consultant and bring to next meeting. Cllr D Houlton proposed, Cllr. D Burns seconded - **ALL AGREED**

12.4 Community Speed watch – volunteer and co-ordinator in post – currently working with the police to arrange training and to ensure covered under insurance.

12.5 Speeding in villages – see previous comments regarding a meeting that will be taking place supported by the MP.

12.6 Parish Meeting to discuss the views of the village- to be arranged and discussion to be held, Cllr D Burns, Cllr J Jones, and Cllr P Pearson – **ALL AGREED.**

12.7 Dates of Full parish meetings – If we want to use village hall the meeting will need to be a Tuesday – Clerk to confirm.

12.8 Other Parish Matters – change of date for training 26th October 2023.

13 NORFOLK ALC – WELLBEING INITIATIVE

13.1 Update to be given – Clerk to start sending out relevant information.

14 CORRESPONDENCE

14.1 Norfolk ALC Bulletin - Clerk to start sending out relevant information.

14.2 Correspondence – none

Public Meeting closed at 20:58pm

15 TO CONSIDER A REOLUTION UNDER THE PUBLIC BODIES ACT (ADMISSIONS TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

15.1 Personnel Matters – these were discussed, and agreement reached.

Chairman.....

Date:.....

Next Meeting is September 6th 2023 at the Methodist Church at 7.30pm