



Trunch Parish Council

Email: clerk@trunch-pc.gov.uk

A MEETING OF TRUNCH PARISH COUNCIL WILL BE HELD IN TRUNCH VILLAGE HALL, ON TUESDAY 14th JULY 2026 AT 7PM

Councillors are summoned to, and members of the public and press are invited to attend. Public participation is welcomed at the appropriate point in the agenda, and will generally be limited to a 15 minutes duration.

Kay Montandon

Parish Clerk

Tuesday 7th July 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. Co-option of a new Member.** Candidates for co-option may be considered and a vote held. Successful candidate will sign their declaration of acceptance of office and join the other members.
- 2. To Receive Apologies for Absence**
- 3. To Receive Declarations of Interest and Grant Requests for Dispensations**
- 4. To Agree the Minutes of the Meeting Held on 9th June 2026**
- 5. To Note Matters Arising from the Previous Minutes, not Elsewhere on the Agenda**
- 6. To Receive Reports from County and District Councillors, and the Police**
Maximum of 3 minutes per report.
- 7. Correspondence**
To note any issues brought to the attention of the council since the last meeting.
 - a) NOTICE OF REMOVAL FROM THE REGISTER OF ASSETS OF COMMUNITY VALUE ("ACV") – The Crown Public House, Front Street, Trunch. 5 year listing has expired.

b) Emergency Planning sent information about the Red Heat Health Warning. Are there any measures the Council would like to implement in Trunch for future heat health warnings – in a similar way to the warm rooms initiative possibly?

c) Age UK Norfolk have sent a letter inviting Trunch PC to support their 'Together This Summer' campaign (Together This Summer: Helping Older People Stay Connected Across Norfolk), which is helping older people across Norfolk stay connected and reduce loneliness during the summer period. Letter is included in the pack for the meeting.

d) A resident contacted the PC regarding a hedge on Postles Lane which had not been cut by June. Advised this was a Norfolk CC issue and they will not do hedges on RBs until the autumn now.

8. Finance and Administration

- a) To receive the monthly bank reconciliation, expenditure versus budget and bank statements.
- b) To authorise payments.

Date of invoice	Payee	Amount
26/06/2026	RoSPA Playsafety	£298.80
24/06/2026	TT Jones - streetlights	£57.62
28/20/2026	Tim Jones -June	£1261.00
28/07/2026	Tim Jones – July request approval for payment in August as no council meeting	£1200.00 (max)
14/07/2026	Clerk salary June	£394.96
14/08/2026	Clerk salary July	£394.96
22/07/2026	HMRC PAYE	£59.55
22/08/2026	HMRC PAYE	£75.40 (est)
05/07/2026	D Houlton – Defib fixings	£30
July	Replacement goal - Amazon	£50

- c) To note receipts since last meeting.

Date of receipt	Payor	Amount
08/10/2026	Interest	£114.57
10/06/2026	St James Place	£81.39
10/06/2026	Trunch Village Hall Defib contribution	£800

9. Governance and Transparency

- a) To consider dates for full council training -potentially a Tuesday evening in August, agree the training fee of £320 for a session and select the training topics for the session.
- b) To consider the cost of £49 plus VAT to add pages to the website and populate them for Speedwatch data and Neighbourhood Plan information. Quote circulated to councillors.
- c) To discuss actions arising from the External Audit report relating to the 2024/25 exceptions.

10. Highways

- a) The issue of the damaged bus shelter is being reviewed by Sanders' insurers. When we know the outcome, we can put in an application for the second one with the NCC Bus Services Improvement Grant. Sanders have requested that the shelters be positioned as far back from the kerb as possible to prevent the new ones being hit.
- b) Broken VAR speed sign – waiting for outcome of Cllr Gray's discussions with Highways.

11. Grass cutting

To note any issues.

12. Playing Field

To discuss updates from the playing field. To note the inspection report results and consider appointing a contractor to carry out the minor maintenance. The review the quote received and agree whether to accept.

To consider quotes for new surfacing to the play area/s.

13. Village Green

To report any issues.

14. Planning

To consider applications, decisions or enforcements.

15. To Receive Reports on Council Services and Projects

- a) Allotments – to consider providing fuel for the rotavator and mower donated to the allotments and discuss the need for a new shed.
- b) Community Speedwatch and SAM2. To note the results of monitoring. To agree whether to accept the quote for adding a Speed page to the website.
- c) Neighbourhood Plan. To discuss quotes for the habitat assessment and agree to appoint a contractor. To discuss the consultation process and agree whether to accept the quote for adding a NP page to the website.
- d) Good neighbours scheme.
- e) Footpaths.

16. Defib for Village Hall

To review the defib installation and consider training offered to the village. To confirm the Parish Council funding for this is £971 ex VAT which will come from reserves.

17. Public Participation

18. General Parish Issues

For information only.

19. Date of Next Meetings

8th September 2026 7pm

13th October 2026

10th November 2026

8th December 2026 at Trunch Village Hall